

# Rules of participation

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Individual participants

## Conference:

**International Congress “DIETETYKA 2026”**

**40th Anniversary of the Polish Society of Dietetics**

**International Congress Center in Katowice**

**October 3, 2026**

<b>Conference's organizer:</b>	<b>Polish Society of Dietetics</b> Medyków 14, 40-752 Katowice NIP: 6782968752, REGON: 351319416, KRS: 0000222643
<b>Organizing office:</b>	<b>AltaSoft Sp. z o.o. (Pukowca 15, 40-847 Katowice) KRS: 0000558517, REGON: 361525651, Tax Number : 634 28 39 789</b>
<b>Conference Centre:</b>	International Congress Centre in Katowice Plac Sławika i Antalla 1, 40-166 Katowice

**Form: On-site Conference**

**Conference website:** <https://kongresdietetika2026.pl/>

**Date of publication of the regulations:** **26.11.2025**

**Date of the last modification of the regulations:**

**Revision History:**

## §1. General Provisions

1. Registration to the conference is equivalent to accepting the rules and is a commitment to follow them.
2. The person making the registration on its behalf takes responsibility of informing the registered Participants about their rights and obligations signed under these Regulation.
3. The conference is closed and the permission to participate in it is given to the persons approved by the organizer according to their fixed conditions.
4. Participants of the Conference may include individuals professionally involved in the subject matter of the Conference: dietitians, physicians, pharmacists, nutrition and catering technicians, and others, as well as representatives of sponsors, in particular exhibitors and partners of the Conference.
5. The conditions of participation in the conference are as follows:
  - completion of registration,
  - receipt of registration confirmation,

- payment of the conference fee,
- personal confirmation of attendance at the conference reception.

## §2. Registration

1. Registration to the conference is possible by:
  - Filling in the Internet form,
  - Registration directly in the Organizing Office,
  - In case of vacancies - by the personal registration at the venue in the conference reception.
2. Successful completion of the online registration or acceptance of the registration application by the Organizing Office – regardless of the form of its submission – is confirmed in writing – by e-mail or SMS sent to the e-mail address or telephone number provided in the application.
3. Due to the limited number of places (400 participants), the Organizer reserves the right to close registration early depending on the number of applications received. The Organizer also reserves the right to modify the specified limit at any time.
4. The person making the registration assumes the commitment of paying the registration fee. The application will be considered valid only upon the registration of corresponding payment. (Please read carefully the cancellation policy – paragraph §6).
5. In case of choosing, at the process of registration the collective payer or the invitation the registration will be considered valid only upon the positive verification of group order or the invitation.
6. In case of registration or payment made after 03.09.2026 the participant is not guaranteed to receive the complete set of conference materials unless these are provided in electronic form.
7. The Organizer does not take responsibility for giving incorrect data at the registration. It is the participant's responsibility to update his registration data.

## §3. Fees and content of conference packages.

1. As the term of conference package is understood the package of services entitled to the participant under the conference fee including §2 point 6.
2. The fee amount and the conference package are dependent on the type of participation and the date of registration or payment on the Organizing Office's bank account.
3. There are the following types of participation:

Type of participation	Description
Participant	Person – a conference attendee who, by virtue of their profession, is interested in the subject matter of the Conference.
Lecturer	A person invited by the Organizer to deliver a lecture or conduct workshop sessions. Lecturers are exempt from paying the registration fee.
Exhibitor	A person serving as staff for the exhibition accompanying the Conference, not participating in the substantive part of the Conference.

4. The current price list is available at: <https://kongresdietetyka2026.pl/registration>
5. The Organizer reserves the right to change the table of fees. Alternatively, the changes apply to people making payments after the price list has been changed.
6. The participant's package includes:

- conference badge and materials,
- participation in the scientific program of the Conference,
- admission to the exhibition accompanying the Conference,
- electronic certificate of Conference attendance,
- meals included in the program.

7. For individuals who do not have the right to issue prescriptions or do not engage in the trade of medicinal products, participation in lectures and exhibitions is limited to sessions and parts of the exhibition that do not include the promotion of prescription drugs.
8. The condition for obtaining a certificate is confirmed attendance at the Conference. In the event that conference materials are not collected, neither the Organizer nor the Organizing Office is obliged to send certificates after the conclusion of the Conference.

#### **§4. Accommodation Packages and Additional Paid Option**

1. The surcharge for accommodation packages in hotels potentially offered by the Organizer includes reservation of rooms with breakfast for the period 2–4 October 2026. The amount of the surcharge depends on the duration of the stay and the selected room type. A list of available options with prices, if such services are provided, will be published at: <https://kongresdietetika2026.pl/registration> The gross amounts include 23% VAT.
2. Hotel rooms are provisionally blocked for a period of 7 days from the date of registration or relevant registration changes. If payment is made after this period, please ensure that the room is still available. Relevant information will be published on the website and can be obtained by contacting the Organizing Office.
3. Physical reservation of a hotel room, as well as a place at the Conference, is made only after registration of the corresponding payment.
4. Reservation of a place in a double room is possible only if two persons register simultaneously for the Conference. The room will be reserved only after payments from both persons have been registered (the data of the second person must be provided during registration). Any change in reservation, cancellation of accommodation, or withdrawal from the Conference by either person will result in release of the entire room or require the second person to pay the full room surcharge.
5. The Organizer provides for additional fees for:
  - participation in potential social events of a non-scientific nature, if such events take place and are not fully funded by an external sponsor,
  - additional meals not included in the conference package,
  - additionally organized courses or workshops.
6. In the event of the occurrence of items referred to in point 5 of this paragraph, all detailed information and prices will be published no later than 30 days before the start of the Conference.
7. The Organizer provides the possibility of purchasing meals and tickets for accompanying social events (if organized) for accompanying persons. An accompanying person does not receive a badge entitling them to access the area where the scientific part of the Conference and the medical exhibition take place.

#### **§5. Payment processing, invoices**

1. The fee should be paid only after registration for the conference, by bank transfer to the bank account of the Organizing Office:

Bank:	mBank S.A.
Account number:	<b>64 1140 2004 0000 3202 8604 3868</b>
SWIFT CODE:	<b>BREXPLPWMBK</b>
Payment title:	the participant's name and password: "DIETETYKA2026" must be provided
Organizing Office address, bank account owner:	<b>AltaSoft Sp. z o.o. Pukowca 15, 40-847 Katowice, Poland</b>

2. In cases of dispute, it is necessary to submit the proof of payment. Conference fee payment date will be crucial in such circumstances.
3. The Organizer allows for the possibility of activating an online payment gateway by the Organizing Office, which can be used immediately after completing registration. Information on all payment methods available at the time of registration is published at: <https://kongresdietetka2026.pl/registration>. The online payment regulations are available at: <https://altasoft.pl/dokumenty/AltaSoft-OnlinePaymentRegulations.pdf>
4. In accordance with the Act of 11 March 2004 on Goods and Services Tax, as amended, invoices are issued immediately after the payment has been registered—no later than the 15th day of the month following the month in which the full or partial payment was received.
5. Please ensure that the payer's details are accurately completed during registration. If the payer differs from the one provided in the registration data, please provide the relevant information prior to making the payment. Any subsequent change of the payer is only possible through an invoice correction.
6. The invoice is delivered in an electronic form to the indicated email address. The recipient can either print the invoice himself or pick it up during the conference at the reception desk.
7. If you wish to receive a paper invoice, please indicate the appropriate option in the registration form and complete the address data for which the invoice is to be sent. The original paper document is sent to the indicated address via Poczta Polska as a traditional letter.
8. In cases where there is a necessity of issuing and sending the invoice duplicate, invoice correction (if it is not associated with resignation of participation in the Conference), changing the payer of reserved services or changing data of registered person made after registration of payment, a handling charge for each such incident is to be 70 PLN gross. (Please read carefully the cancellation policy – paragraph §6)

## §6. Fee cancellation and refund

1. The terms and conditions in this paragraph apply to both the cancellation of all ordered services and the change of package from a more expensive package (eg. with accommodation) to cheaper or to cancel any of the ordered additional services. For larger orders, cancellation and refund terms apply for group reservations, which depend on the size of the order and are determined individually.
2. Conditions of fee reimbursement in case of collective booking, grant under a separate booking or invitation of the company making the reservation, are identical as in case of resignation from the participation in the conference. Therefore, we kindly ask abovementioned participants, who simultaneously paid the fee individually, and will apply for the fee reimbursement, to inform us of such fact as soon as possible.
3. The condition of reimbursement is to send the written (it may be done via email) resignation of participation or the request for reimbursement of fee paid individually to the Organizing Office. The date of receiving the resignation or the request is decisive:

Date of receipt of the resignation/request	Refundable amount
to 03.06.2025	90% of the value of the services to be reimbursed

Date of receipt of the resignation/request	Refundable amount
To 03.08.2025	50% of the value of the services to be reimbursed
after 03.08.2025	The fee is non-refundable

4. Refunds will be made within 30 days from the receipt of a written resignation or a request for the refund of an individually paid fee, to the bank account specified by the person requesting the refund. In the absence of such instructions, the refund will be made to the account from which the payment was sent, or, in the case of card payments, to the bank account associated with the payment card.
5. In case of resignation, the fee indicated in par.5, point. 8 shall not be charged.
6. In case of paying the registration fee but not arriving at the conference, no fee refunds will be done and the conference materials will not be delivered in any form by the Organizer or the Organizing Office. Absent participant does not have any right to receive the certificate of attendance in the conference.

## **§7. Force Majeure. Cancellation, changes of venue, date, or format of the Conference**

1. Force majeure means a sudden external event, beyond the control of the Organizer, which prevents the fulfillment of an obligation in whole or in the declared form and scope, and which could not have been foreseen or prevented. Such events include, in particular, wars, natural disasters, strikes, epidemics, as well as acts of government or administrative authorities—for example, the declaration of a national day of mourning. In the context of the Conference, force majeure may also include sudden, unforeseeable unavailability of the Conference Center caused, for example, by flooding, fire, or other failures.
2. In cases which are independent from the Organizer – caused by the Force Majeure - the Organizer may decide to cancel, change the date and place, format of the conference. Neither the Organizer nor the Organizing Office are responsible, in such cases, for the benefits lost by the participants and do not cover the costs of lost suffered by the Participant due to the above described changes.
3. In case of cancellation of the Conference for reasons dependent on the organizer, the fee is refunded to participants in its entirety.
4. In case of change of place, date or format of the conference for reasons dependent on the Organizer the Participant may decide to withdraw from participation in the Conference, and the fee is refunded to him in its entirety.
5. In cases described in points 2, 3 and 4 of this paragraph, the Organizing Office will inform all the interested subjects by posting relevant information on the Conference's website and additionally via email or SMS – if such ways of contacting were given and correctly filled in in the application form.
6. A Participant who decides to participate in the Conference despite a change of place, date or form of the Conference has the right to receive a refund of any overpayment resulting from the difference in package prices.
7. In the cases described in paragraphs 3, 4 and 6 of this paragraph, the fee or overpayment shall be refunded within 30 days of the publication of the decision to cancel the Conference or the receipt of the participant's decision to resign from participation in the Conference or to participate in the Conference despite the change in the terms and conditions of its implementation. The refund is made to the bank account from which the transfer was made or, in the case of other forms of payment, to the account indicated by the participant. In the case of companies, refunds are only made to bank accounts registered with the Tax Office.
8. In the event of force majeure, the conditions of reimbursement described in section 7 of this paragraph may change and depend on the nature of the event causing it.

## **§8. Other changes in the Conference**

1. The organizer reserves the right to change the program of the Conference. The current program will be published on the Conference website.

2. The organizer reserves the right to change the clauses these Regulations. The amendments are effective from the date of publication of the new Rules on the Conference website.

### **§9. Duties and Responsibilities of the Participant**

1. Each Participant is obliged to have the conference ID visible for the duration of the conference and to present it at the request of Conference personnel or of the conference security guards.
2. Participants are obliged to observe the safety rules and fire, health and safety regulations being in force at the place, where the conference is held. Participants are obliged to comply with the recommendations of the emergency services, including conference staff and security.
3. It is prohibited to film, record and photograph without the consent of the Organizer.
4. The Participant is not entitled to conduct any marketing activities during the Conference (including, the distribution of leaflets, canvassing) in the field of their own goods and services, as well as those of third parties. Such actions on the part of the participant entitle the Organizer to exclude the Participant from further participation in the Conference and to pursue from the Participant any costs generated as a result of the participant's act or omission.
5. Participants take the full financial responsibility for all the destructions made by them.
6. Participants of the Conference cover the cost of parking on their own and are obliged to pay for all additional services ordered by them on site.
7. The organizer is not responsible for Participants things, that can be lost, damaged or stolen during the Conference.
8. The organizer is not responsible for conceivable, fraudulent use of knowledge and skills gained during the Conference.
9. In case of non-compliance with the provisions of these Regulations, in particular to point 2 of this paragraph, the Participant may be removed from the list of participants and may be deprived of the right to participate in the Conference without reimbursement of costs incurred.

### **§10. Consent for provision of image**

1. Application for participation is equivalent to agreeing to a free transfer of copyrights to the Organizer, under the Act on Copyright and Related Rights dated 4 February 1994 (Journal of Laws of 2006 No. 90, item. 631, as amended) for photos and recordings, made during the Conference with the image of the Participant, and to use them in any promotional, reference, research or educational materials including those published on the Web pages of the Organizer or of the Organizing (<https://ptd.org.pl>, [www.altasoft.pl](http://www.altasoft.pl)).
2. This arrangement applies if the participant is photographed or filmed together with other people participating in the conference, during the conference activities or when he voluntarily consented to give the video interview or pose for pictures.

## **§11. Online Participant's Zone/ Digital Platform meeting24.eu. Terms and Conditions of Electronic Service**

1. In order to use the Internet Participant Zone, and in the case of an online Conference, the full functionality of the meetin24.eu Platform (hereinafter referred to as the Platform) should have access to the Internet, computer hardware and/or a mobile device and software that meets the following requirements:
  - connection to the Internet – in the case of online transmission with a bandwidth of at least 10 Mb/s, due to the duration of the transmission, there are no restrictions on the amount of data transferred (the transfer rate of a movie with HD resolution is about 3 GB/h),
  - the latest version of the Chrome, Firefox, Safari, Edge web browser for a given operating system that allows you to play videos,
  - the browser should support Java Script and HTML5 and should have cookies and Java Script enabled.
2. Since the use of services provided electronically via a public network such as the Internet is associated with the risk of infecting the IT system by undesirable software, including the risk of obtaining and modifying data, it is recommended to install constantly updated anti-virus software and activate a system firewall on the end device (computer, mobile device) used by the Participant.
3. At least 14 days before the Conference, the Participant will receive, to the e-mail address provided during registration, a complete set of information on how to use the Platform, login rules and access authentication during the 3-month period of access to the Platform.
4. The User logs in to the Platform using his/her individual access data. This data is strictly personal and cannot be passed on to any other person. They allow access to the platform from one end device at a time.
5. The use of individual access data to enable third parties to participate in the Conference at least passively is prohibited.
6. The Organizer shall not be liable for the consequences of the Participant's conscious or unconscious transfer of their access data to third parties.
7. All content made available on the Platform (m.in. texts, graphics, including logos and trademarks, photographs, videos, sounds, downloadable files) and their composition and structure, as well as the technical solution of the Platform itself, constitute works within the meaning of the Act of 4 February 1994 on Copyright and Related Rights, subject to legal protection under the relevant provisions of generally applicable law.
8. The Conference Participant has the right to access the Platform and become familiar with the content presented therein. This right does not imply that you have given your consent to their use for other purposes in any form. Modification of the content made available on the Platform, as well as duplication and copying, any form of distribution or making them available to third parties by means of any medium in whole or in part in any form requires the prior written consent of the Organizer.
9. The Participant is obliged not to take any actions contrary to the generally applicable laws or these terms and conditions and not to take any actions that may cause instability or overload of the Platform. In particular, it is prohibited to:
  - introducing or enabling the introduction on the Platform of any content that violates the law or is obtained by the Participant in a manner contrary to the law, violates customs, copyrights and intellectual property rights, or may infringe personal rights or legally protected secrets of third parties,
  - introducing or enabling the introduction of any harmful elements, including software or source code (such as, for example, computer viruses or software used to send information unsolicited by recipients – the so-called spam),
  - carrying out any attempts to circumvent the security systems in place.

10. Violation by the Participant of the provisions of paragraphs 4,5,7,8,9 to this paragraph authorizes the Organizer or the technical partner – the Platform Operator to block the Participant's access to the Platform, and the Participant bears full responsibility for the violation of these provisions.
11. In order to ensure the efficient functioning of the Platform, the Organizer or the Platform Operator may send Users information or notifications of a technical nature, which are not commercial within the meaning of the Act on the provision of electronic services.
12. The Organizer does not guarantee uninterrupted or error-free access to the Platform, but will use its best efforts to eliminate any disruptions as soon as possible.
13. During the 3-month maintenance services related to providing access to the archive, the Platform Operator is entitled to carry out technical or maintenance work, including those that may cause short-term, temporary difficulties or shutdown of the functioning of the Platform or some of its functionalities and thus prevent or limit access to the content stored on the Portal.
14. The Platform Operator may, at any time, carry out the necessary maintenance work to prevent or limit access to services to quickly restore the security and stability of the ICT system.
15. The full terms and conditions for the provision of electronic services by the Platform Operator are available at: <https://altasoft-it.pl/regulations/RegulationsDigitalPlatform.pdf>

## **§12. Complaints**

1. All the complaints should be given in written form via email or by registered letter with confirmation receipt on the Organizing Office's address within 7 days after the Conference has finished. After this date the complaints will not be processed.
2. The complaint is being processed within 14 days after receiving it. The participant will be kept informed of its status via the email or by SMS - if such ways of contacting were given and correctly filled in in the application form.

## **§13. Final provisions**

1. All matters not provided in these regulations are regulated by the Civil Code.
2. Any disputes arising owing to the participation in the Conference, will be resolved by the competent court in the Organizer or the Organizing Office (depending on which of the parties is involved in the dispute).
3. Policy of management and storage of personal data collected at the process of registration to the conference is governed by separate documents:  
[Information clause on the processing of personal data](#)  
[AltaSoft Privacy Policy](#)
4. Contact with the Organization Office:  
**AltaSoft** Sp. z o.o. , ul. Pukowca 15, 40-847 Katowice, POLSKA  
tel.: (+4832) 259-83-99, (+4832) 259-83-98, (+4832) 259-83-96, fax: wew.18 e-mail : [konferencje@altasoft.pl](mailto:konferencje@altasoft.pl), [altasoft@altasoft.pl](mailto:altasoft@altasoft.pl)